



VaSHHRA SCHOLARSHIP PROGRAM

Thank you for your interest in the VaSHHRA scholarship. Please read this application carefully and follow all instructions. Two individual \$500 scholarships may be awarded. **Applications must be postmarked by September 14, 2014 to be considered for the award.**

Eligibility: Applicant must be a paid member of VaSHHRA at time of submission and pursuing:

- 1) an undergraduate or graduate degree in an HR-related field through an accredited institution of higher learning,
- 2) an HRCI certified program (PHR, SPHR or GPHR) to advance their HR career, or
- 3) the ASHHRA Certified in Healthcare Human Resources certification.

Full-time, part-time, online, and distance learning programs are acceptable. This scholarship is a one-time award. Previous VaSHHRA scholarship recipients are not eligible to re-apply.

Selection: Applicants will be evaluated according to the following criteria:

- Work and volunteer experience (including VaSHHRA and community volunteer efforts)
- Future career plans
- Financial need
- Two letters of reference

Timeline: Applications must have a postmark date no later than September 14 2014. Scholarship winner(s) will be announced at the Fall VaSHHRA conference on November 7th.

How to Apply: Return the signed application with all supporting documentation by the postmark deadline of September 14th. Applications should be mailed to:

Katy Reeves, 2014 VaSHHRA President-Elect
Fauquier Health System
500 Hospital Drive
Warrenton, VA 20186

*Note: Applications must include all required documentation to be considered for an award.
VaSHHRA Executive Committee Members are not eligible to apply.*

VaSHHRA

The Virginia Society for Healthcare
Human Resources Administration



2014 VaSHHRA Scholarship Application

Applicant Name: _____

Home Address: _____

Home Telephone: _____ **Business Phone:** _____

Fax #: _____ **Email:** _____

Company: _____ **Title:** _____

Attending University or HRCI Program: _____

Major or HRCI Certification Obtaining: _____

Professional Affiliations:

VaSHHRA _____ ASHHRA _____ SHRM _____ Local SHRM _____

Honors and Recognitions: _____

Attachments:

Work Experience: Attach a current copy of your resume.

Please respond to the following. Your response should be no more than one typed page.

Discuss your contribution to the HR profession to date, your future goals as an HR professional, and how this scholarship would help you to achieve these goals. Also, what un-reimbursed expenses will you pay using the scholarship award?

Letters of Reference: Attach two letters of reference that include information regarding HR work experience, progression, goals for the future, and applicant's character.

College/University Information: Applicants actively enrolled in a current course of study must include most current grade report or college/university transcript. Applicants who have just been accepted to a program should submit a copy of the letter of acceptance from the college/university or HRCI certified program showing scheduled date of exam.

HRCI /CHHR Information: Applicants actively seeking an HRCI or CHHR certification must submit with this application the date of the HRCI or CHHR exam (or letter with date indicated) and, if applicable, the name of the HRCI program they are currently enrolled in (or plan to enroll in) or a receipt showing purchase of HRCI approved study guides.

Application Checklist: This application becomes complete and valid only when you have returned all of the following materials:

- Signed application
- Response to essay question
- College/University Information or HRCI Information as indicated above.
- Two letters of reference.

Certifications: In submitting this application, I certify that the information provided is complete and accurate to the best of my knowledge. Further, I understand that this application and all supporting materials must be postmarked no later than September 14, 2014. No exceptions will be made to this date. Any false representation that I may make will be grounds for disqualification from any consideration for this scholarship. This application becomes the property of VaSHHRA.

I certify that I am:

1. In good standing with the academic institution in which I am enrolled – or have scheduled my HRCI certification exam (if applicable).
2. A resident of the Commonwealth of Virginia and that I fully meet the requirements for paying in-state tuition as determined by my academic institution.
3. Not a member of the VaSHHRA Executive Committee or an immediate family member of any person serving on this committee.
4. A paid member of VaSHHRA.

Applicant's Signature: _____ Date: _____

Return this application with supporting documentation postmarked no later than September 14, 2014 to the following address:

Katy Reeves, 2014 VaSHHRA President-Elect
Fauquier Health System
500 Hospital Drive
Warrenton, VA 20186

All applicants for this scholarship will be reviewed without regard to race, color, creed, religious affiliation, sex, age, disability or any other non-merit factors.